

## **CORPORATE HEALTH AND SAFETY COMMITTEE – 13TH OCTOBER 2004**

**SUBJECT: ACCIDENT STATISTICS**

**REPORT BY: DIRECTOR OF THE ENVIRONMENT**

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### **1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the numbers and types of industrial accidents which have occurred to staff of Caerphilly County Borough Council during the period 1<sup>st</sup> April to 30<sup>th</sup> June 2004.

### **2. SUMMARY**

- 2.1 The Reporting of Injuries, Diseases and Dangerous Occurrence Regulations 1995 require accidents which arise as a result of, or in connection with, work to be categorised as follows and reported to the Health and Safety Executive (HSE):-
- Fatal Accidents
  - Major injury accidents, which include fracture of the skull, spine or pelvis, fracture of any bone in arm/wrist, leg/ankle, amputation of a limb, finger, thumb or toe, loss of sight of any eye or admission to hospital for more than twenty-four hours.
  - Accidents which result in more than three consecutive days absence
- 2.2 In addition, if either of the following types of accident occur they too are reportable to the Enforcing Authority.
- Actual physical violence which results in any of the above
  - An accident to a person not employed by the Authority, who is taken directly to hospital following an accident which occurs as a direct result of, in connection with, or arises out of the work activity.
- 2.3 The term 'all injury' accidents, refers to any accident not included in 2.1 or 2.2 and is not reportable to the Health and Safety Executive. Most of these accidents result in minor injuries. Accidents in this classification are reported to the Corporate Safety Unit only if they affect:-
- Employees whilst they are at work
  - Pupils, clients and members of the public who are injured as a result of work activity whilst they are on Council premises or using the facilities
  - Any persons who are injured as a result of any work activity carried out by or for the Authority.

### **3. ACCIDENT STATISTICS**

- 3.1 A description of reportable accidents for each Directorate is shown in Appendix A.
- 3.2 The accident analysis form Appendix B splits the type of accident for each Directorate into three categories:
- Accident type
  - Nature of injury
  - Part of the body injured
- 3.3 A graph comparing this quarter's accidents, for each Directorate, with the same quarter in 2002 – 2003 is shown in Appendix C

The Committee are asked to note the contents of this report.

Author:

Consultees:

Steve Delahaye, Chief Trading Standards Officer Ext. 5316  
Mike Workman, Commercial Services Manager Ext. 5221  
Roger Webb, Director of the Environment Ext. 5311

**DESCRIPTION OF REPORTABLE ACCIDENTS**

**Appendix A**

**Chief Executives**

**April 2004**

No. of reportable accidents for month:-	0
Total number of all injury accidents for month:-	5
Total number of accidents for month:-	5

**May 2004**

No. of reportable accidents for month:-	1
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This was:-

A Van Helper, whilst delivering meals, tripped over front door step, causing swelling to left foot.

Total number of all injury accidents for month:-	8
Total number of accidents for month:-	9

**June 2004**

No. of reportable accidents for month:-	1
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This was:-

A Van Assistant, whilst delivering meals, slipped off a path and went over on ankle, causing swelling and bruising.

Total number of all injury accidents for month:-	3
Total number of accidents for month:-	4

## DESCRIPTION OF REPORTABLE ACCIDENTS

Appendix A

### Directorate of the Environment

#### April 2004

No. of reportable accidents for month:- 1

This was:-

A Plasterer, whilst cutting a quoin bead, cut the back of his hand when the bead came down and cut the back of his hand, which required stitches.

Total number of all injury accidents for month:- 9

Total number of accidents for month:- 10

#### May 2004

No. of reportable accidents for month:- 1

This was:-

A Labourer, whilst picking up a refuse sack and loading it onto the vehicle, brushed the sack against his right knee, causing a cut.

Total number of all injury accidents for month:- 16

Total number of accidents for month:- 17

#### June 2004

No. of reportable accidents for month:- 3

These were:-

A Plumber was carrying a steel bath from an upstairs flat to a lorry, when the bath slipped on stairway, trapping arm/wrist between bath and concrete stairway.

A Labourer, whilst working behind a refuse vehicle, stepped into a pothole, injuring his knee.

A Fitter, strained his chest muscle whilst removing steel box bolts.

Total number of all injury accidents for month:- 10

Total number of accidents for month:- 13

## DESCRIPTION OF REPORTABLE ACCIDENTS

Appendix A

### Education and Leisure

#### April 2004

No. of reportable accidents for month:- 2

This was:-

A Groundsman bent his fingers back and broke a bone in his right hand whilst taking marker off van.

A Gravedigger twisted his back whilst using a sledgehammer to break up a concrete base.

Total number of all injury accidents for month:- 2

Total number of accidents for month:- 4

#### May 2004

No. of reportable accidents for month:- 0

Total number of all injury accidents for month:- 1

Total number of accidents for month:- 1

#### June 2004

No. of reportable accidents for month:- 1

This was:-

A Groundsman whilst picking up a bag of rubbish, hurt the bottom of his back.

Total number of all injury accidents for month:- 7

Total number of accidents for month:- 8

**DESCRIPTION OF REPORTABLE ACCIDENTS**

**Appendix A**

**Social Services**

**April 2004**

No. of reportable accidents for month:-	0
Total number of all injury accidents for month:-	20
Total number of accidents for month:-	20

**May 2004**

No. of reportable accidents for month:-	0
Total number of all injury accidents for month:-	14
Total number of accidents for month:-	14

**June 2004**

No. of reportable accidents for month:-	0
Total number of all injury accidents for month:-	11
Total number of accidents for month:-	11



**ACCIDENT ANALYSIS FORM  
ACCIDENT TYPE - CHIEF EXECUTIVES - QUARTERLY STATISTICS – APRIL-JUNE 2004**

Accident type	April				May				June				Total for Quarter				Total
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	
A													0	0	0	0	0
B													0	0	0	0	0
C													0	0	0	0	0
D													0	0	0	0	0
E				5				7				3	0	0	0	15	15
F							1	1			1		0	0	2	1	3
G													0	0	0	0	0
H													0	0	0	0	0
I													0	0	0	0	0
J													0	0	0	0	0
K													0	0	0	0	0
L													0	0	0	0	0
M													0	0	0	0	0
N													0	0	0	0	0
O													0	0	0	0	0
P													0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>16</b>	<b>18</b>
	<b>Total accidents for April</b>			<b>5</b>	<b>Total accidents for May</b>			<b>9</b>	<b>Total accidents for June</b>			<b>4</b>					

- A Contact with moving machinery, or material being machined
- B Hit by a moving, falling or flying object
- C Hit by a moving vehicle
- D Hit something fixed or stationary
- E Injured while lifting, handling or carrying
- F Slipped Tripped or fell on same level
- G Fell from height (estimate height)
- H Trapped by something collapsing
- I Drowned or asphyxiated
- J Exposure to, or contact with, a harmful substance
- K Exposure to fire



- L Affected by explosion
- M Contact with electricity, or electrical discharge
- N Injured by an animal
- O Physically assaulted by another person
- P Another kind of accident not classified in A to O, including threats of violence

**NATURE OF INJURY  
CHIEF EXECUTIVES - QUARTERLY STATISTICS – April-June 2004**

Nature of injury	April				May				June				Total for Quarter					
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents					
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total	
Amputation													0	0	0	0	0	
Loss of Sight													0	0	0	0	0	
Fracture													0	0	0	0	0	
Dislocation													0	0	0	0	0	
Concuss / Internal													0	0	0	0	0	
Laceration													0	0	0	0	0	
Contusion				2				2					0	0	0	4	4	
Burn								2				2	0	0	0	4	4	
Asphyxia / Poison													0	0	0	0	0	
Strain				1							1	1	0	0	1	2	3	
Superficial				1				2					0	0	0	3	3	
Multiple													0	0	0	0	0	
Electricity													0	0	0	0	0	
Natural Cause													0	0	0	0	0	
Other Known							1	2					0	0	1	2	3	
Other Not Known				1									0	0	0	1	1	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>		<b>0</b>	<b>1</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>16</b>	<b>18</b>	
	<b>Total accidents for April</b>			<b>5</b>	<b>Total accidents for May</b>			<b>9</b>	<b>Total accidents for June</b>			<b>4</b>						

- Amputation Amputation involving loss of part/whole, digit etc. Includes severance of torso, ear or nose but excludes loss of tooth or nail
- Loss of Sight loss of sight of eye ( major whether permanent or temporary)
- Fracture Fracture with dislocation, shipped or cracked bone; hairline fracture. (major - other than to the finger, thumbs or toes)
- Dislocation Dislocation without fracture (major - if shoulder, hip knee or spine)
- Concuss / Internal Internal damage without fracture to skull, chest, pelvis, abdomen etc includes disc lesion and hernia and excludes injuries to limbs (major if concussion leads to unconsciousness)
- Laceration lacerations and open wounds resulting in severed tendon, nerve, blood vessels (including damage to eye) and cuts requiring stitches (major if admittance to hospital for more than 24hrs)
- Contusion injuries which do not break the skin surface, bruises and crushing associated with superficial injuries. Includes damage to eyes.
- Burn burns from electrical heating appliances, electricity, flame, hot or cold object, external chemical burns, welders eye flash.
- Asphyxia / Poison oxygen deficiency and acute ill health effects of the ingestion, absorption or inhalation of toxic corrosive or caustic substances and asphyxiation by gases, smoke fumes etc.
- Strain strains and sprains inc back pain and torn ligaments

Superficial	Abrasions, scratches, blisters, bites or non-venomous insects, foreign body in the eyes causing superficial injury, cuts not requiring stitches, puncture wounds, loss of tooth / nail, graze.
Multiple	Injuries of more than one type and where no one injury is more severe
Electricity	Loss of consciousness, shock etc from electricity or electrical appliances
Natural Cause	Natural causes including heart attack
Other Known	Other known nature where the injury can be identified but is not included in another category, includes traumatic shock.
Other Not Known	Unknown nature where no information is available to identify the nature of the injury

**PART OF THE BODY INJURED**

**CHIEF EXECUTIVES – QUARTERLY STATISTICS – APRIL-JUNE 2004**

Part of the body	April				May				June				Total for Quarter					
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents					
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total	
Eye								1					0	0	0	1	1	
Ear													0	0	0	0	0	
Face -other parts													0	0	0	0	0	
Head													0	0	0	0	0	
Several Head													0	0	0	0	0	
Neck								1					0	0	0	1	1	
Back				1									0	0	0	1	1	
Trunk													0	0	0	0	0	
Several Torso													0	0	0	0	0	
Finger				3				4					0	0	0	7	7	
Hand													0	0	0	0	0	
Wrist												1	0	0	0	1	1	
Upper Limb												1	0	0	0	1	1	
Several Upper Limb													0	0	0	0	0	
Toe													0	0	0	0	0	
Foot								1					0	0	1	0	1	
Ankle											1		0	0	1	0	1	
Lower Limb													0	0	0	0	0	
Several Lower Limb													0	0	0	0	0	
Several Locations								2					0	0	0	2	2	
General Location				1								1	0	0	0	2	2	
Unspecified Locations													0	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>16</b>	<b>18</b>	
	<b>Total accidents for April</b>			<b>5</b>	<b>Total accidents for May</b>			<b>9</b>	<b>Total accidents for June</b>			<b>4</b>						

**ACCIDENT ANALYSIS FORM**

**Appendix B**

**ACCIDENT TYPE - DIRECTORATE OF THE ENVIRONMENT - QUARTERLY STATISTICS – APRIL-JUNE 2004**

Accident Type	April				May				June				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
A													0	0	0	0	0
B				1				1					0	0	0	2	2
C													0	0	0	0	0
D				1									0	0	0	1	1
E			1	4			1	10			2	5	0	0	4	19	23
F				1				3			1	1	0	0	1	5	6
G												2	0	0	0	2	2
H													0	0	0	0	0
I													0	0	0	0	0
J													0	0	0	0	0
K													0	0	0	0	0
L													0	0	0	0	0
M													0	0	0	0	0
N													0	0	0	0	0
O													0	0	0	0	0
P				2				2				2	0	0	0	6	6
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>9</b>			<b>1</b>	<b>16</b>			<b>3</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>35</b>	<b>40</b>
	<b>Total accidents for April</b>			<b>10</b>	<b>Total accidents for May</b>			<b>17</b>	<b>Total accidents for June</b>			<b>13</b>					

- A Contact with moving machinery, or material being machined
- B Hit by a moving, falling or flying object
- C Hit by a moving vehicle
- D Hit something fixed or stationary
- E Injured while lifting, handling or carrying
- F Slipped Tripped or fell on same level
- G Fell from height (estimate height)
- H Trapped by something collapsing
- I Drowned or asphyxiated
- J Exposure to, or contact with, a harmful substance
- K Exposure to fire

- L Affected by explosion
- M Contact with electricity, or electrical discharge
- N Injured by an animal
- O Physically assaulted by another person
- P Another kind of accident not classified in A to O, including threats of violence

**NATURE OF INJURY**  
**DIRECTORATE OF THE ENVIRONMENT - QUARTERLY STATISTICS – APRIL-JUNE 2004**

	April				May				June				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
Nature of injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
Amputation													0	0	0	0	0
Loss of Sight													0	0	0	0	0
Fracture													0	0	0	0	0
Dislocation													0	0	0	0	0
Concuss / Internal													0	0	0	0	0
Laceration			1										0	0	1	0	1
Contusion				4			1	3			1	3	0	0	2	10	12
Burn													0	0	0	0	0
Asphyxia / Poison													0	0	0	0	0
Strain				2				5			2	4	0	0	2	11	13
Superficial				2				3				1	0	0	0	6	6
Multiple													0	0	0	0	0
Electricity													0	0	0	0	0
Natural Cause													0	0	0	0	0
Other Known								2				1	0	0	0	3	3
Other Not Known				1				3				1	0	0	0	5	5
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>9</b>			<b>1</b>	<b>16</b>			<b>3</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>35</b>	<b>40</b>
	<b>Total accidents for April</b>			<b>10</b>	<b>Total accidents for May</b>			<b>17</b>	<b>Total accidents for June</b>			<b>13</b>					

- Amputation Amputation involving loss of part/whole, digit etc. Includes severance of torso, ear or nose but excludes loss of tooth or nail
- Loss of Sight loss of sight of eye ( major whether permanent or temporary)
- Fracture Fracture with dislocation, shipped or cracked bone; hairline fracture. (major – other than to the finger, thumbs or toes)
- Dislocation Dislocation without fracture (major - if shoulder, hip knee or spine)
- Concuss / Internal Internal damage without fracture to skull, chest, pelvis, abdomen etc includes disc lesion and hernia and excludes injuries to limbs (major if concussion leads to unconsciousness)
- Laceration Lacerations and open wounds resulting in severed tendon, nerve, blood vessels (including damage to eye) and cuts requiring stitches (major if admittance to hospital for more than 24hrs)
- Contusion injuries which do not break the skin surface, bruises and crushing associated with superficial injuries. Includes damage to eyes.
- Burn burns from electrical heating appliances, electricity, flame, hot or cold object, external chemical burns, welders eye flash.
- Asphyxia / Poison oxygen deficiency and acute ill health effects of the ingestion, absorption or inhalation of toxic corrosive or caustic substances and asphyxiation by gases, smoke fumes etc.
- Strain strains and sprains inc back pain and torn ligaments

Superficial	Abrasions, scratches, blisters, bites or non-venomous insects, foreign body in the eyes causing superficial injury, cuts not requiring stitches, puncture wounds, loss of tooth / nail, graze.
Multiple	Injuries of more than one type and where no one injury is more severe
Electricity	Loss of consciousness, shock etc from electricity or electrical appliances
Natural Cause	Natural causes including heart attack
Other Known	Other known nature where the injury can be identified but is not included in another category, includes traumatic shock.
Other Not Known	Unknown nature where no information is available to identify the nature of the injury



**PART OF THE BODY INJURED**  
**DIRECTORATE OF THE ENVIRONMENT -QUARTERLY STATISTICS – APRIL-JUNE 2004**

Part of body	April				May				June				Total for Quarter				Total
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	
Eye								3				1	0	0	0	4	4
Ear													0	0	0	0	0
Face -other parts													0	0	0	0	0
Head													0	0	0	0	0
Several Head													0	0	0	0	0
Neck								3					0	0	0	3	3
Back				1				1				1	0	0	0	3	3
Trunk													0	0	0	0	0
Several Torso													0	0	0	0	0
Finger												2	0	0	0	2	2
Hand			1	1				2				1	0	0	1	4	5
Wrist								1					0	0	0	1	1
Upper Limb										1	1		0	0	1	1	2
Several Upper Limb								1					0	0	0	1	1
Toe													0	0	0	0	0
Foot				1				1					0	0	0	2	2
Ankle												2	0	0	0	2	2
Lower Limb				2									0	0	0	2	2
Several Lower Limb													0	0	0	0	0
Several Locations				3				1				1	0	0	0	5	5
General Location							1	2			2	1	0	0	3	3	6
Unspecified Locations				1				1					0	0	0	2	2
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>16</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>35</b>	<b>40</b>
	<b>Total accidents for April</b>			<b>10</b>	<b>Total accidents for May</b>			<b>17</b>	<b>Total accidents for June</b>			<b>13</b>					

**ACCIDENT ANALYSIS FORM**  
**ACCIDENT TYPE - EDUCATION & LEISURE -QUARTERLY STATISTICS- APRIL-JUNE 2004**

**Appendix B**

Accident type	April				May				June				Total for Quarter					
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents					
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total	
A													0	0	0	0	0	
B												2	0	0	0	2	2	
C													0	0	0	0	0	
D													0	0	0	0	0	
E		1	1	1				1			1	5	0	1	2	7	10	
F													0	0	0	0	0	
G													0	0	0	0	0	
H													0	0	0	0	0	
I													0	0	0	0	0	
J													0	0	0	0	0	
K													0	0	0	0	0	
L													0	0	0	0	0	
M													0	0	0	0	0	
N													0	0	0	0	0	
O													0	0	0	0	0	
P				1									0	0	0	1	1	
<b>Total</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>7</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>13</b>	
	<b>Total accidents for April</b>			<b>4</b>	<b>Total accidents for May</b>			<b>1</b>	<b>Total accidents for June</b>			<b>8</b>						

- A Contact with moving machinery, or material being machined
- B Hit by a moving, falling or flying object
- C Hit by a moving vehicle
- D Hit something fixed or stationary
- E Injured while lifting, handling or carrying
- F Slipped Tripped or fell on same level
- G Fell from height (estimate height)
- H Trapped by something collapsing
- I Drowned or asphyxiated
- J Exposure to, or contact with, a harmful substance
- K Exposure to fire

- L Affected by explosion
- M Contact with electricity, or electrical discharge
- N Injured by an animal
- O Physically assaulted by another person
- P Another kind of accident not classified in A to O, including threats of violence

## NATURE OF INJURY

### EDUCATION & LEISURE - QUARTERLY STATISTICS – APRIL-JUNE 2004

Nature of injury	April				May				June				Total for Quarter				Total
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	
Amputation													0	0	0	0	0
Loss of Sight													0	0	0	0	0
Fracture		1											0	1	0	0	1
Dislocation													0	0	0	0	0
Concuss / Internal													0	0	0	0	0
Laceration													0	0	0	0	0
Contusion							1				2		0	0	0	3	3
Burn													0	0	0	0	0
Asphyxia / Poison													0	0	0	0	0
Strain			1	1							1	1	0	0	2	2	4
Superficial												3	0	0	0	3	3
Multiple													0	0	0	0	0
Electricity													0	0	0	0	0
Natural Cause													0	0	0	0	0
Other Known												1	0	0	0	1	1
Other Not Known				1									0	0	0	1	1
<b>Total</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>				<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>7</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>13</b>
	<b>Total accidents for April</b>			<b>4</b>	<b>Total accidents for May</b>			<b>1</b>	<b>Total accidents for June</b>			<b>8</b>					

- Amputation Amputation involving loss of part/whole, digit etc. Includes severance of torso, ear or nose but excludes loss of tooth or nail
- Loss of Sight loss of sight of eye ( major whether permanent or temporary)
- Fracture Fracture with dislocation, shipped or cracked bone; hairline fracture. (major - other than to the finger, thumbs or toes)
- Dislocation Dislocation without fracture (major - if shoulder, hip knee or spine)
- Concuss / Internal Internal damage without fracture to skull, chest, pelvis, abdomen etc includes disc lesion and hernia and excludes injuries to limbs (major if concussion leads to unconsciousness)
- Laceration lacerations and open wounds resulting in severed tendon, nerve, blood vessels (including damage to eye) and cuts requiring stitches (major if admittance to hospital for more than 24hrs)
- Contusion injuries which do not break the skin surface, bruises and crushing associated with superficial injuries. Includes damage to eyes.
- Burn burns from electrical heating appliances, electricity, flame, hot or cold object, external chemical burns, welders eye flash.
- Asphyxia / Poison oxygen deficiency and acute ill health effects of the ingestion, absorption or inhalation of toxic corrosive or caustic substances and asphyxiation by gases, smoke fumes etc.
- Strain strains and sprains inc back pain and torn ligaments
- Superficial Abrasions, scratches, blisters, bites or non-venomous insects, foreign body in the eyes causing superficial injury, cuts not requiring stitches, puncture wounds, loss of tooth / nail, graze.

Multiple	Injuries of more than one type and where no one injury is more severe
Electricity	Loss of consciousness, shock etc from electricity or electrical appliances
Natural Cause	Natural causes including heart attack
Other Known	Other known nature where the injury can be identified but is not included in another category, includes traumatic shock.
Other Not Known	Unknown nature where no information is available to identify the nature of the injury

**PART OF THE BODY INJURED**  
**EDUCATION & LEISURE - QUARTERLY STATISTICS – APRIL-JUNE 2004**

Part of body	April				May				June				Total for Quarter				Total	
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents					
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury		
Eye													0	0	0	0	0	
Ear													0	0	0	0	0	
Face -other parts													0	0	0	0	0	
Head												1	0	0	0	1	1	
Several Head													0	0	0	0	0	
Neck													0	0	0	0	0	
Back			1	1							1		0	0	2	1	3	
Trunk													0	0	0	0	0	
Several Torso													0	0	0	0	0	
Finger												1	0	0	0	1	1	
Hand		1											0	1	0	0	1	
Wrist													0	0	0	0	0	
Upper Limb													0	0	0	0	0	
Several Upper Limb													0	0	0	0	0	
Toe													0	0	0	0	0	
Foot												1	0	0	0	1	1	
Ankle													0	0	0	0	0	
Lower Limb													0	0	0	0	0	
Several Lower Limb													0	0	0	0	0	
Several Locations												4	0	0	0	4	4	
General Location								1					0	0	0	1	1	
Unspecified Locations				1									0	0	0	1	1	
<b>Total</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>7</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>13</b>	
<b>Total accidents for April</b>				<b>4</b>	<b>Total accidents for May</b>				<b>1</b>	<b>Total accidents for June</b>				<b>8</b>				

**ACCIDENT ANALYSIS FORM**  
**ACCIDENT TYPE - SOCIAL SERVICES - QUARTERLY STATISTICS – APRIL-JUNE 2004**

**Appendix B**

I Accident Type	April				May				June				Total for Quarter				Total
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	
A													0	0	0	0	0
B				2									0	0	0	2	2
C													0	0	0	0	0
D				1				1				4	0	0	0	6	6
E				7								5	0	0	0	12	12
F				2				2					0	0	0	4	4
G													0	0	0	0	0
H													0	0	0	0	0
I													0	0	0	0	0
J													0	0	0	0	0
K													0	0	0	0	0
L													0	0	0	0	0
M													0	0	0	0	0
N													0	0	0	0	0
O				4				6				2	0	0	0	12	12
P				4				5					0	0	0	9	9
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>		<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>45</b>
	<b>Total accidents for April</b>			<b>20</b>	<b>Total accidents for May</b>			<b>14</b>	<b>Total accidents for June</b>			<b>11</b>					

- A Contact with moving machinery, or material being machined
- B Hit by a moving, falling or flying object
- C Hit by a moving vehicle
- D Hit something fixed or stationary
- E Injured while lifting, handling or carrying
- F Slipped Tripped or fell on same level
- G Fell from height (estimate height)
- H Trapped by something collapsing
- I Drowned or asphyxiated
- J Exposure to, or contact with, a harmful substance
- K Exposure to fire

- L Affected by explosion
- M Contact with electricity, or electrical discharge
- N Injured by an animal
- O Physically assaulted by another person
- P Another kind of accident not classified in A to O, including threats of violence



**NATURE OF INJURY**  
**SOCIAL SERVICES - QUARTERLY STATISTICS APRIL-JUNE 2004**

Nature of injury	April				May				June				Total for Quarter				
	Employee Accidents				Employee Accidents				Employee Accidents				Employee Accidents				
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Total
Amputation													0	0	0	0	0
Loss of Sight													0	0	0	0	0
Fracture													0	0	0	0	0
Dislocation													0	0	0	0	0
Concuss / Internal													0	0	0	0	0
Laceration													0	0	0	0	0
Contusion				6				4				2	0	0	0	12	12
Burn				1								1	0	0	0	2	2
Asphyxia / Poison													0	0	0	0	0
Strain				3				1				3	0	0	0	7	7
Superficial				2								2	0	0	0	4	4
Multiple													0	0	0	0	0
Electricity													0	0	0	0	0
Natural Cause													0	0	0	0	0
Other Known				4				2				2	0	0	0	8	8
Other Not Known				4				7				1	0	0	0	12	12
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>				<b>14</b>				<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>45</b>
	<b>Total accidents for April</b>			<b>20</b>	<b>Total accidents for May</b>			<b>14</b>	<b>Total accidents for June</b>			<b>11</b>					

- Amputation Amputation involving loss of part/whole, digit etc. Includes severance of torso, ear or nose but excludes loss of tooth or nail
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**PART OF THE BODY INJURED**  
**SOCIAL SERVICES -QUARTERLY STATISTICS – APRIL-JUNE 2004**

Part of Body	April				May				June				Total for Quarter				Total
	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	Fatal	Major	Lost Time	All Injury	
Eye													0	0	0	0	0
Ear													0	0	0	0	0
Face -other parts				1				1					0	0	0	2	2
Head				2								1	0	0	0	3	3
Several Head													0	0	0	0	0
Neck												1	0	0	0	1	1
Back				3								2	0	0	0	5	5
Trunk													0	0	0	0	0
Several Torso													0	0	0	0	0
Finger												1	0	0	0	1	1
Hand				2				1					0	0	0	3	3
Wrist													0	0	0	0	0
Upper Limb				1									0	0	0	1	1
Several Upper Limb												1	0	0	0	1	1
Toe													0	0	0	0	0
Foot				1				1					0	0	0	2	2
Ankle				1									0	0	0	1	1
Lower Limb				1				2				1	0	0	0	4	4
Several Lower Limb													0	0	0	0	0
Several Locations				4				1				4	0	0	0	9	9
General Location				1				1					0	0	0	2	2
Unspecified Locations				3				7					0	0	0	10	10
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>45</b>
<b>Total accidents for April</b>				<b>20</b>	<b>Total accidents for May</b>				<b>14</b>	<b>Total accidents for Jun</b>				<b>11</b>			

# COMPARATIVE ACCIDENT STATISTICS

